



ILGE TNA/NOA DATA POLICY (Version 2.0 - 15/11/2024)

The ILGE transnational access (TNA) and national open access (NOA) Data Policy is designed for TNA/NOA users and outlines the principles for using, sharing, and exploiting data and data products generated during ILGE TNA/NOA activities. The handling of personal data collected within TNA/NOA activities is addressed in the [Privacy Policy](#) adopted in the ILGE TNA/NOA network. The terminology used in this document aligns with the definitions provided in the latest version of the “[Guidelines for Transnational and National Open Access \(TNA/NOA\) to Research Infrastructures within MEET WP3-ILGE: Processes, Procedures, and Management](#)”, to which the following document is complimentary.

Research data

ILGE is committed to adhering to the FAIR principles for scientific data, thereby ensuring that data produced within TNA/NOA activities is Findable, Accessible, Interoperable, and Reusable.

Data collection and storage

TNA/NOA providers and users are required to agree on a data management plan that outlines how research data from the TNA/NOA project will be managed. This plan must ensure that research data are appropriately maintained, archived for a reasonable period, and made available for review and (re-)use. The data management plan will be an integral part of the Access Agreement signed between the user and the facility. During the TNA/NOA activity, the User/User group will receive support from facility staff to format the data in a way that allows it to be used with available open software packages after the completion of the TNA/NOA project. However, if proprietary software is needed, such as for reading/editing/interpreting the data after the project's completion, the facility is not obligated to provide the User/User group access to this software.

Data publication

As the individual(s) responsible for managing data produced during TNA/NOA activities, the User/User group must ensure open access to all data related to these activities. If the User/User group is unable to comply with the regulations regarding data publication and sharing, it is the responsibility of the Facility Manager to ensure compliance with these regulations. The User/User group commits to provide a copy of metadata to the ILGE management team for reporting purposes and to publish the data as a dataset publication on the [GFZ Data Services repository](#) or any other repository in use by the EPOS MSL community. If the data formats and/or size are unsuitable for these repositories, data must be published in another appropriate data repository under a CC BY 4.0 license. Details regarding procedures for the dataset

publication on the GFZ Data Services repository are provided in the following protocol ([link](#)). An embargo period for the dataset publication may be adopted. The duration of the embargo will be determined based on the duration of the main external project (e.g. PhD or ERC) associated with the TNA/NOA project. If no specific project exists, the embargo period is set to 2 years. Any requests to extend the embargo period must be directed to the ILGE management team. In all cases, the embargo period begins the day after the TNA/NOA project is completed. The User/User group also commits to adhering to a maximum moratorium period of 1 month for the creation of metadata, a copy of which must be provided in the User's scientific and financial report, and 3 months for the data set publication. Both periods start the day after the TNA/NOA project is completed. During the embargo period, the data will not be made publicly available, but a DOI will still be assigned to the dataset publication. If the User/Users group is unable to comply with these moratorium periods, Facility Managers are obliged to ensure compliance.

Peer-reviewed publications and acknowledgments

Any peer-reviewed publication resulting from the TNA/NOA activity must be Open Access at the latest upon publication through the publisher or within six months via a trusted repository. Data sets and peer-reviewed publications must acknowledge ILGE and the MEET project with the following: *“This publication results from work conducted under the transnational access/national open access at <FACILITY NAME - LABORATORY NAME>, supported by WP3 ILGE - MEET project, PNRR - EU Next Generation Europe program, MUR grant No. D53C22001400005.”* This acknowledgement is crucial for counting the publication as a publication resulting from ILGE TNA/NOA activities.

Failure to meet the Data Policy requirements will result in exclusion from future ILGE TNA/NOA activities.